

# ALMANACH APPLICATION USER MANUAL

## The device: Samsung Galaxy tab 7.0 plus

### Turning on and off



#### Turning On:

Press and hold the Power/Lock Key (A)

#### Turning Off:

Press and hold the Power/Lock Key (A)

At the prompt, touch Power off.

#### Unlocking the Device

Press the Power/Lock Key (A).

Touch and drag the unlock icon to the edge of the circle that appears, as shown. (C)

**Charging:** Plug charger in the charger port (D)

B: Volume key

### On the home page

#### Applications shortcuts: Touch to open



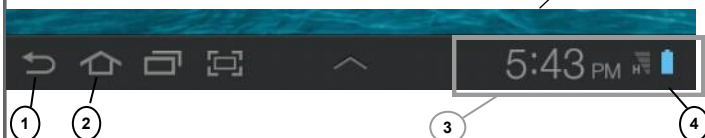
Phone dialer



ALMANACH



Settings



1. Back arrow: to return to the previous screen or option.

2. Home: to go back/display the central Home screen.

3. System Bar: displays navigation buttons and icons that show notifications, battery power, and connection details.

4. Status Icons

Touch the time/status icons area to display a quick settings menu.

## The application: ALMANACH



### Launch the application

Touch the ALMANACH icon from the home page  
Or from the applications' menu



## Login

The login screen has a yellow header with the text 'ALMANACH'. Below the header, there are two input fields: 'Username' and 'Password'. Below the 'Password' field is a blue 'Login' button.

**Type in user name and password**  
then touch « login »

**Keyboard:** Appears when one touches a space  
where typing is required e.g. Username, password,  
weight, temperature, etc



## Main screen menu

Location — Dar es Salaam  
Code of the user — Amani

**New patient:** Touch here  
to begin a new case in  
ALMANACH.

**Today's patient:** Touch  
here to see and/or retrieve  
cases saved today.

**Send data:** Touch here to send all data to the server. The data sent will  
be saved and be used to generate reports for the health facilities

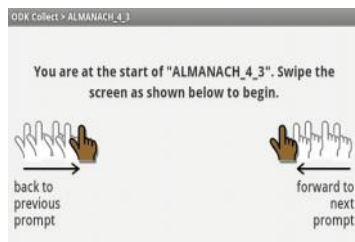


## The application: ALMANACH — continued

### Navigating

#### How to navigate:

When a new case is opened, swipe your finger in a horizontal motion from right to left to navigate forward, or left to right to go back.



#### Follow the commands/instructions:

In each screen you will find instructions and commands that will help you to navigate through the algorithm and to decide the best treatment option for the child.

#### Example: Registration screen

Touch here to type patient's registration ID. This code will be used to retrieve incomplete form in "Today's patients" list.

Select patient's gender

Type patient's number of years. Type 0 if age is less than 12 months


Type patient's number of months.

Touch the **123** button to display numerical keyboard to enter numbers.

## The application: ALMANACH — continued

### Change language option

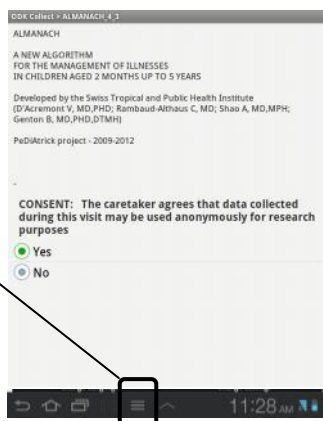
ALMANACH application exists in English and in Kiswahili. You can change the language from one to the other when a form is loaded by following this procedure:

From any screen of the form, touch the menu button 

Select "Change language"



Select "en" for English or "sw" for Kiswahili



### Saving incomplete forms

#### Example: for laboratory tests:

While the child is sent to the lab, you can **save** the patient form to allow you seeing other patients.

When the child will be back from the lab you will **retrieve** the case and complete the assessment.

DDI Collect > ALMANACH\_4.3

LABORATORY TESTS  
(Save form while waiting for the results)

MALARIA TEST

Perform a DIAGNOSTIC TEST FOR MALARIA:  
Which test are you using?

☒ Rapid diagnostic test (RDT)

☐ Blood Slide

☐ No diagnostic test available

URINE

Perform a URINE ANALYSIS with urine dipstick.

#### How to save an incomplete form

**a-** Touch the back arrow to activate saving screen

**b-** Touch "save changes" to save the form while patient is going to the lab.

Note: After saving the form, ALMANACH application will return to the Main Screen Menu (see p. 2) ready to begin a new patient.

Exit ALMANACH\_4.3

Save Changes

Ignore Changes

Cancel

#### How to retrieve a saved form

**c-** From main screen menu touch "Today's patients" (see p. 2)

**d-** Identify the patient by his ID(1), the time you saved the form(2), the gender of the patient(3), and his/her age in years(4), in the list of today's patients.

**e-** Touch patient's icon. A new screen comes. Touch "Continue"

**f-** The patient's form appears. Swipe right to left until you arrive to the screen for laboratory results.

Today's Patients

ID	Time	Gender	Age
Kiztest1	03:56	Male	3
Kiz02apr22-01	04:08	Male	2
Test1-21-03-2 012	08:30	Female	1

Continue

/tph/classify/bacterial-disease  
no

/tph/treatment/dosage/atb/im/gentamicin  
2.25

## The application: ALMANACH — continued

### At completion of visit: Save & send data

#### Saving at completion of visit

Select "Mark Form as Finalized"

Touch "Save Form and Exit".

A message indicates data is saving.

Application returns to main screen.

You can begin a new patient or retrieve a saved case.

You are at the end of "ALMANACH\_4\_3".

Name this form:

ALMANACH\_4\_3


☒ Mark form as finalized

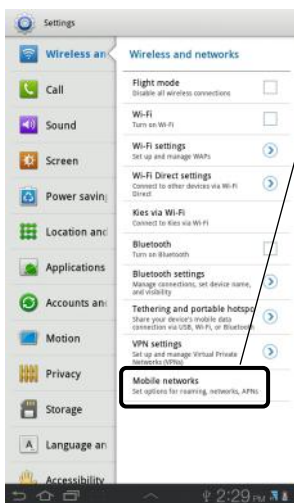
Save Form and Exit

#### How to send data to the server:

At the end of each working session, you need to send data to the server:

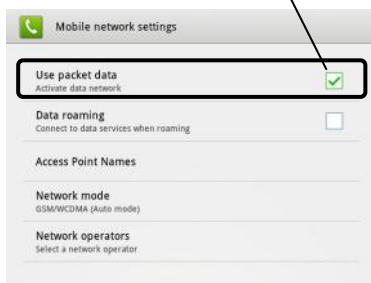
#### Connect to internet

From the Home page open Settings 



Select "Mobile Networks"

Then tick "Use packet data"



A warning message appears.

Touch "OK"



Note: Internet should only be connected while you are sending data. Make sure to disconnect from internet after you are finished uploading your data.

## The application: ALMANACH — continued

### At completion of visit: Save & send - contiued

#### How to send data to the server - continued

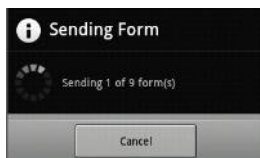
##### Sending data

Once connected to internet, open ALMANACH



Touch **Send Data**

A message appears.  
Just wait while data  
are sent



If the server requires  
authentication,  
touch OK.



A screen displays the upload  
results.  
Touch OK and you will be back  
at the main screen menu

##### Disconnect from the internet:

Go back to the home page. Click “Setting icon”, then click on the “Mobile networks” and deselect “use packet data” box. You are now disconnected from the internet.